

MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING

Held virtually (using Zoom)

at 7.40pm on Wednesday 4th November 2020

Councillors present: William Helen (Chairman), Anne Freeland, Andrew Adams, Graham Foot, Neil Hornby, David Wandless, Roger Townsend, Peter O'Keefe.
In attendance: None.
Clerk: Jocelyn Jenkins
Public: None.
Apologies: Cllr Olive Bramley, Cllr Charlotte Cobb, HCCllr Jackie Porter, DCllr Stephen Godfrey, DCllr Caroline Horrill.

001 CODE OF CONDUCT Cllr Adams – Warren Centre (NPI), Cllr Helen – East Stratton Village Hall (NPI). Cllr Wandless – noted an interest in the quotes for Warren Field (as at 009.1 below), Cllr Townsend – noted an interest in payment to Craig Townsend (as at 010.1 below), Cllr Freeland noted an interest in one of the War Memorial wall quotes (as at 008.1 below).

002 MINUTES of the (virtual) Ordinary Parish Council meeting of 7th October were **agreed**.

003 MATTERS ARISING from the minutes
There were no matters arising from the October minutes.

The meeting adjourned for reports and questions from the public

004 REPORTS

No reports were received from the Hampshire or City councillors.

005 QUESTIONS FROM THE PUBLIC

No questions were received from the public.

The meeting resumed

006 CORRESPONDENCE received by the Clerk in the past month:

WCC	(Virtual) Local Parish Briefing 10/11/20	Cllrs Freeland and Adams to attend.
Dever Valley Federation	Notice of a strategic review being held by the Dever Valley Federation of schools.	Noted.
Micheldever School	Grant request re noticeboard in the school grounds to inform the community of school activities.	Cllr Hornby will request more detail about the proposed board.
Resident	Concern expressed over the narrowing of footpaths and bridleways due to ploughing.	The Clerk will respond with detail on minimum widths and how to report issues.
Mervyn's Coaches	Detail on hedge and overhanging tree issues in this and neighbouring parishes.	Councillors to supply the Clerk with the address details of properties.
Community Payback	Details of the scheme and a request for work placement opportunities.	All councillors to consider suitable suggestions for work placements.

007 PLANNING & ENVIRONMENT

007.1 New Applications

	<u>Detail</u>	<u>Draft comments</u>
483 Stables Cttg, Sloe Lane, M'dever	Replacement greenhouse to front.	No comment.
484 Pemberton Lodge, Northbrook	Variation to 19/01033/HOU to move dormer on east elevation and fill in corner of kitchen on north west elevation.	Objection made to the original plans but no comment on these minor changes.
485 Corner Cttg, Duke St, Micheldever	Garden office and store.	No comment.
486 Strodes Cttg, Andover Rd, M.Stn	Part one and part two storey rear extension.	A large extension with poor plans submitted. Decision deferred to consult with neighbours.

Chairman's initials Date

487 East Stoke Farm, Bazeley Copse	Telecomms lattice tower in a 48sq.m compound.	No comment.
488 63-67 Church St, Micheldever	Wooden garden office 5.3m x 3m.	No comment.

- 007.2 The draft comments on 482 to 485, 487 and 488 were **agreed**.
- 007.3 995.3 Affordable Housing & Exception Sites Nineteen responses were received by WCC to the parking survey conducted in respect of the proposed development at Southbrook Cottages. These responses confirmed that residents would like to see additional parking and some suggestions for creating this were suggested. WCC Estates Improvement Team will now look at whether these suggestions are feasible. Once feasibility studies have been completed, these will be shared with the Parish Council. Feedback is awaited on the pre application site visit at Barron Close and councillors will then meet with WCC officers to review the feedback.
- 007.4 995.4 Village Design Statement The images for the VDS are almost complete and it was **agreed** that the draft could be shared with Wonston Parish Council who are considering a Village Design Statement of their own.
- 007.5 995.5 Winchester Local Plan 2036 & Call for sites A response was submitted to the Government consultation on planning reform.
- 007.6 995.6 Carousel Park HCCllr Jackie Porter and the Police visited the site on 4th November and the Clerk will request feedback from Jackie on this visit.

008 PARISH SERVICES

- 008.1 996.1 Highways Matters Three quotes for repairs to the wall around the War Memorial were considered. These were: SGH Building Services £1293.75, Winchester Kitchens and Carpentry £480.00 and Pro Touch Builders £750.00. Cllr Freeland declared an interest in the quote from Pro Touch and did not participate in the vote. It was **agreed** to accept the quote from Pro Touch, conditional upon them being able to carry out the work promptly.
- 008.2 996.2 Pavement Micheldever Station to railway bridge Cllrs Foot, Adams, O'Keefe and the Clerk met with Adam Macey, HCC Community Engagement Ranger, to discuss the potential for improving the path through the woods to the railway bridge in Micheldever Station. This is seen as a means of improving pedestrian safety whilst it has not yet been possible to secure funding for a permanent pavement to the bridge. Grant funding may not however be available as the path does not connect with the existing footpath network. Adam will seek to provide a rough estimate of the cost of upgrading the path.
- 008.3 996.3 Network Rail No reports have been received from residents this month.
- 008.4 996.4 Parking in Micheldever Station Off agenda at this time.
- 008.5 996.5 SLR & Community Funded Initiatives Design work on the new gateway features for Overton Road should commence this month.
- 008.6 996.8 A303 Flooding Work has commenced on the first stage of the flood mitigation works. These works are expected to last for 16 weeks. The majority of the works will be carried out using temporary traffic lights but road closures will be necessary in the later stages and residents will be advised of these by Hampshire Highways.

009 SPORTS & RECREATION

- 009.1 997.1 Warren Field & Play Area
Field security and fencing The different fencing options were discussed. Cllr Wandless declared an interest and abstained from the vote. It was **agreed** to obtain quotes for a third option, utilising the existing green fencing from the old play area and using additional matching panels to fill the gaps. Quotes will be considered at the December meeting.
- 009.2 997.2 LRPF Pavilion & Play Area It was noted that the new grassed area near the car park is looking scruffy. It was **agreed** to ask Craig Townsend to cut it before the winter and to add it to the grass cutting contract for 2021.
 The Clerk will request a bin from WCC for the car park. Users of the LRPF will also be reminded about not leaving any litter.

Chairman's initials Date

The fence at the play area needs replacing and it was noted that this would be a good time to review upgrading the play area. The Clerk will contact Michael at Sports and Play Consulting to enquire about having a survey carried out on the play area.

Village shop The Parish Council have been approached again by the Micheldever Community Enterprise Society about the possibility of locating the proposed village shop at the LRPF. There are a number of restrictions on the use of the LRPF as anything other than a recreational open space. However, it was **agreed** that, subject to WCC agreeing in principle to planning permission for a removeable building on the car park, it may be worth pursuing the conditions of the covenant and open space restrictions. It was

noted that residents of Southbrook Cottages may object to any proposals due to the loss of car parking. Cllr Helen asked whether the proposed building might fit onto the green area created at the end of the car park but this was not known for certain and would need to be checked.

The small piece of land at Barron Close which was deemed unsuitable for housing due to the flood risk was also considered. It is owned by WCC, who strongly support the provision of a village shop, and may be suitable for this purpose.

It was **agreed** that the land at Barron Close should be suggested to the shop committee and the possibilities here fully explored.

010 FINANCE

010.1 Accounts for payment were **agreed:**

		Total	VAT	Net
2509	Craig Townsend Hedge cutting at Warren Field	144.00	24.00	120.00
2510	Lynsey Sweeney Village website costs – grant	42.48	0.00	42.48
2511	Grass & Grounds Ltd September grass cutting	592.80	98.80	494.00
2512	The Warren Centre Grant re balance for goalposts	340.80	0.00	340.80
2513	Jocelyn Jenkins September expenses	42.59	2.10	40.49
2514	Jocelyn Jenkins September salary	790.44	0.00	790.44
	DD NEST September pension contributions	177.74	0.00	177.74
	DD PWLB Loan repayment – Loan 1 (ESVH)	2655.89	0.00	2655.89

RFO's Report

010.2 998.2 Balances & Bank reconciliation Balances report 30th September 2020.

Cash held: £89,809.53. Reserves: Earmarked: £63,612. General: £26,196.

010.3 998.3 Bank Accounts An application has been made to the Co-Operative Bank.

010.4 998.4 Risk Management & Covid Response Cllr Adams advised that the noticeboards would be updated this week and the volunteers would be contacted.

010.5 998.5 Annual Return 2019/20 A response is awaited from the external auditor.

010.6 998.6 2021/22 Budget A virtual Finance Committee meeting will be held on 17th November.

011 OTHER COMMITTEES

011.1 999.1 Northbrook Hall No report.

011.2 999.2 The Warren Centre Digital locks have now been installed on the doors. The code changes each week and is supplied to those making bookings.

011.3 999.3 East Stratton Village Hall No report.

011.4 999.4 Allotments A tree has come down on the boundary with the cricket pitch, Cllr Townsend will visit and see if Craig can remove this. Tenancy renewal forms have been issued and the majority have been returned promptly.

011.5 999.5 Media and Broadband Cllr O'Keefe noted that grants are available to groups of residents for the upgrade of rural broadband to fibre.

011.6 999.6 Monthly Dever item An update on Barron Close and details of the football club activities will be requested. Residents views on where funds should be allocated will be sought and details will be provided on how to report footpath issues.

011.7 Other Council matters None.

Chairman's initials Date

The Chairman closed the meeting at 9.33pm

Next meeting: This is scheduled for 7.30pm Wednesday 2nd December 2020. It will be a virtual meeting and full details will be provided with the agenda and on the website.

Chairman's signature