

# MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING

Held at East Stratton Village Hall, Church Bank Road, East Stratton  
at 7.30pm on Wednesday 3<sup>rd</sup> November 2021

Councillors present: William Helen, Olive Bramley, David Wandless, Anne Freeland, Roger Townsend, Peter O’Keefe, Neil Hornby, Andrew Adams (from 7.35pm).  
In attendance: DCllr Caroline Horrill, DCllr Stephen Godfrey.  
Clerk: Jocelyn Jenkins  
Public: 2  
Apologies: HCllr Jackie Porter, Cllr Charlotte Cobb, Cllr Graham Foot.

**113 CODE OF CONDUCT** Cllr Helen – East Stratton Village Hall, Cllr Bramley – East Stratton Village Hall, Cllr Adams – Warren Centre.

**114 MINUTES** of the meeting of 6<sup>th</sup> October 2021 were **agreed** and signed by the Chairman.

**115 MATTERS ARISING** from the minutes

115.1 104.1 Village Clock The Cumbria Clock Co, who have provided the repair and service quote of £630, have broken this down as £100 materials, £50 travel costs, £195 service and a repair balance of £285. The Clerk has communicated with them and noted the lack of communication following last year’s service but no reduction to the cost has been offered. Peter Bradley is to view and advise whether this is a repair that he could undertake.

*The meeting adjourned for reports and questions from the public*

## 116 REPORTS

116.1 HCllr Jackie Porter was unable to attend the meeting but provided a written report (Appendix 1) which noted the following:

- The future of the Lengthsman scheme remains uncertain.
- The County Council are meeting to set their budget on 4<sup>th</sup> November. Cuts are included to rural and subsidised transport but there is a secure budget for Intensive Workers for Children’s Services and an additional £7 million for highways resurfacing and potholes.
- Queen’s Green Canopy – tree planting to celebrate the Platinum Anniversary of the Queen.

116.2 DCllr Caroline Horrill noted, in respect of Carousel Park, that an agreement has been reached with the new WCC Strategic Director that there will be monthly meetings, immediately prior to the Micheldever Parish Council meetings, in order that the City Councillors are updated and able to pass this information on to the Parish Council and residents. Planning Contravention Notices (PCN’s) have now been issued at Carousel Park and these needed to be returned by 2<sup>nd</sup> November. Responses will be reviewed this month. A new aerial photograph is to be taken and Land Registry and Council Tax records are being examined. Safety concerns have been raised about the original plan for additional parking at Southbrook Cottages and a safety audit is therefore being undertaken. The car parking will be tendered for with the development of the flats.

Melissa Fletcher at WCC has details of available grant funding and DCllr Horrill offered to liaise with the Clerk about funding after the WCC funding event on 16<sup>th</sup> November.

116.3 DCllr Stephen Godfrey noted the consultation on the Wetland Project (see also 119.3).

He advised that the WCC budget for 2022/23 is under consideration and that a strategic financial review is being proposed. Increases in charges and council tax are being looked at. The new leisure centre is generating significantly more income than had been forecast. It is proposed to sell a long lease on the old leisure centre site to Southampton University for teaching facilities which may also include performance and exhibition facilities. The Local Plan period has been extended and the plan will now run until 2039.

The new Director of Place, Dawn Adey, is taking part in a tour of the ward with the three city councillors in December. This will include Carousel Park and other areas of interest, conflict and concern. DCllr Godfrey can be contacted if there are further areas which it is thought should be included in the tour.

Resourcing of the Planning Enforcement team has now been achieved with a significant increase in skills and

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experience. Monthly updates should be made available for parishes again.

There is a pantomime at the Victoria Hall, Sutton Scotney from 3<sup>rd</sup> to 5<sup>th</sup> December in aid of the Winchester Hospice.

## 117 QUESTIONS FROM THE PUBLIC

- 117.1 A resident noted his confusion about what progress had actually been made in relation to Carousel Park. He asked what action has actually been agreed and what the timelines are.  
DCllr Horrill noted that the agreed action was to appoint a consultant to go on site, conduct interviews and issue Planning Contravention Notices. This process has now begun (as noted at 116.2 above) and the data collected will be reviewed by lawyers to determine the next steps to be taken.  
Cllr Freeland asked if details of the percentage of Planning Contravention Notices returned could be made available at the December meeting. It was noted that the PCN's are completed by landowners.
- 117.2 A resident advised that having reported the dangers of the Larkwhistle Farm Road junction last month, a serious accident occurred there on 23<sup>rd</sup> October.  
The Clerk will make HCCllr Porter and Andy Smith (HCC Safer Roads) aware of this.

### *The meeting resumed*

## 118 CORRESPONDENCE received by the Clerk in the past month:

HCC	Community Preparedness Event, 9 <sup>th</sup> November.	The Clerk will attend.
WCC	Community Grants Information session, 16 <sup>th</sup> November.	The Clerk will attend.
Street Reach	AGM to be held on Tuesday 16 <sup>th</sup> November at 6.30pm.	Noted.
Twyford P.Council	Letter seeking support for 20mph proposal to be considered at the HALC AGM on 6 <sup>th</sup> November.	Details to be sent to all councillors.
WCC	Local Plan workshop, Tuesday 16 <sup>th</sup> November – Market Towns and Rural Areas.	To be circulated to all councillors.
Bespoke Biking	Volunteers are sought to train to repair donated bicycles which are then given to local children.	Noted and will be promoted via website/Dever.

## 119 PLANNING & ENVIRONMENT

	<u>Detail</u>	<u>Draft comments</u>
528	Field Barn, Church St, M'dever	Ash to reduce & 2 conifers to remove.
529	Baileys End, 42-43 East Stratton	Discharge of Condition 4 of 21/01412/LIS (to provide joinery details of new windows).
530	Perrys Acre, Duke St, M'dever	Discharge of Conditions 2 & 5 of 20/00776 and Conditions 3 & 4 of 20/00775/HOU.
531	Sagada, 29 Brunel Cl, M.Stn	Single storey rear extension & first floor extension over garage.
532	2 Dever Close, Micheldever	Conversion of garage loft to habitable accommodation with pitched dormers to front and rear.

119.2 The draft comments on 528 to 532 were **agreed**.

119.3 108.3 Affordable Housing & Exception Sites Vehicle tracking surveys have been undertaken at Southbrook Cottages and have led to some changes being made to the layout for the additional parking. A safety survey is now likely to be needed and WCC will then share the revised layout with the Parish Council. The Parish Council are continuing to emphasise that the parking must be prioritised in the development of the site and the city councillors support this.  
WCC have advised that no further progress has been made on the planning for the development of the remaining land at Barron Close due to the departure from WCC of Helen Farnham who was the project manager.

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A consultation on the proposed wetland project, close to Barron Close, will run until 21<sup>st</sup> November. WCC are delivering copies of the consultation to properties near the site. The details will also be available on the Parish Council website [www.micheldeverparish.org.uk](http://www.micheldeverparish.org.uk) or from the Clerk.

- 119.4 108.4 Village Design Statement No update has been received from WCC following the submission of the VDS in August. The Clerk will send a further reminder.
- 119.5 108.5 Winchester Local Plan & Call For Sites WCC are running a virtual workshop on Tuesday 16<sup>th</sup> November, 'Development in your community', which will focus on market towns and rural areas. Full details will be circulated to all councillors.
- 119.6 108.6 Carousel Park See 116.2 and 117.1 above.

119.7 108.7 Community Greening Campaign Cllr O’Keefe has spoken with Mr Johnson, the school headmaster, about hosting the launch of the campaign at the school in December. Cllr O’Keefe also noted that he attended a further greening event recently.

## 120 PARISH SERVICES

120.1 109.1 Highways Matters Cllr Bramley noted the shortcomings of the current Lengthsman scheme and suggested that it would be more effective to give Parish Councils an annual grant which they could use to engage local contractors. It was **agreed** that Cllr Bramley should make this suggestion to HCCllr Porter as part of her review of the current scheme.

Repairs to the bench at Northbrook are awaited. The horse chestnut trees at Northbrook were also discussed. These trees belong to the Estate and the Chairman advised that they are aware that work is required on them.

Cllr Cobb had raised concern about the damage being done to the footpath during the works being undertaken by the sewage works. Cllr Townsend noted that holes had to be dug to find the pipe but that he has received assurances that the area will be restored once the work is completed.

120.2 109.2 Pavement Micheldever Station to railway bridge HCCllr Porter has asked HCC whether the recycled material from the Micheldever Station depot would be suitable for use on this project. No update has been received about the feasibility studies or site meeting.

120.3 109.3 Network Rail Clearance work required at the bridge at Sloe Lane was reported in August but has still not been carried out. A further reminder will be sent.

120.4 109.4 SLR & Community Funded Initiatives A meeting is to take place on 15<sup>th</sup> November to review potential sites for a SID/SLR device in Micheldever and East Stratton.

The Chairman will speak with the agent for the Estate about permission for the village gateway to encroach on their land in Micheldever Station.

120.5 109.5 A303 Flooding Off agenda.

## 121 SPORTS & RECREATION

121.1 110.1 Warren Field & Play Area It was **agreed** to ask Chris Compton to order the replacement trees from MacPennys. A quote of £1500 has been received to remove the dead tree at the entrance. In view of the amount of the quote a second quote will be sought as promptly as possible.

The petanque group have applied for a Small Grant of £500 from WCC.

121.2 110.2 LRPF Pavilion & Play Area The damaged rope on the multi-play unit has now been repaired.

Four suppliers, two local and two national, have expressed an interest in the tender for the new play equipment.

## 122 FINANCE

122.1 Accounts for payment were **agreed:**

		Total	VAT	Net
2607 East Stratton PCC	Structural Grant 2021/22	400.00	0.00	400.00
2608 East Stratton PCC	Churchyard Grant 2021/22	350.00	0.00	350.00
2609 St James’ PCC	Structural Grant 2021/22	400.00	0.00	400.00
2610 St James’ PCC	Churchyard Grant 2021/22	300.00	0.00	300.00
2611 Micheldever PCC	Structural Grant 2021/22	400.00	0.00	400.00
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2612 Micheldever PCC	Churchyard Grant 2021/22	300.00	0.00	300.00
2613 WCC	Dog bins (July – September)	130.00	0.00	130.00
2614 AVA Recreation Ltd	Rope repair at LRPF	94.80	15.80	79.00
2615 Warren Centre	Re-issue of cheque re goalposts	340.80	0.00	340.80
2616 Warren Centre	Archive storage – 2 years to 31/3/21	1000.00	0.00	1000.00
2617 Jocelyn Jenkins	October expenses	93.88	5.23	88.65
2618 Jocelyn Jenkins	October salary	807.29	0.00	807.29
DD NEST	October pension contributions	198.51	0.00	198.51

## RFO’s Report

122.2 111.2 Balances & Bank reconciliation Balances report 30<sup>th</sup> September 2021.

Cash held: £100,780.54. Reserves: Earmarked: £63,860. General: £35920.

122.3 111.3 Bank Accounts No further progress has been made with RBS to activate on-line banking.

122.4 111.4 Risk Management & Covid Response No new issues identified.

**123 OTHER COMMITTEES**

123.1 112.1 Northbrook Hall No report.

123.2 112.2 The Warren Centre A Christmas Fayre is being held on Saturday 11<sup>th</sup> December.

123.3 112.3 East Stratton Village Hall The shed roof has been re-felted and two coats of preservative applied.

123.4 112.4 Allotments Renewal letters have been sent and there has been a good initial response.

123.5 112.5 Media and Broadband The HugoFox websites are no longer free for Parish Councils and the charges are similar to the current website costs. It was therefore **agreed** to remain with the current website at present but it was noted that this site is technically more difficult to use and that it may be necessary to switch if Cllr O’Keefe were no longer able to maintain the site.

123.6 112.6 Monthly Dever item/December newsletter All councillors will be asked to suggest ideas for the newsletter over the coming week.

123.7 Other Council matters The Queen’s Platinum Jubilee will be added to the agenda for December. Flood prevention measures were discussed and it was **agreed** to ask Norman Goodyear to clear the ditches and for Craig Townsend to cut the hedges before the ground becomes too wet.

***The Chairman closed the meeting at 9.30pm***

**Next meeting:** 7.30pm Wednesday 1<sup>st</sup> December 2021 at Northbrook Hall, Duke Street, Micheldever.

Chairman’s signature .....